



Rizzetta & Company

# **Preserve at Wilderness Lake Community Development District**

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## **Board of Supervisors' Meeting April 3, 2019**

**District Office:  
5844 Old Pasco Road, Suite 100  
Pasco, Florida 33544  
813.994.1001**

**[www.wildernesslakecdd.org](http://www.wildernesslakecdd.org)**

## **PRESERVE AT WILDERNESS LAKE CDD COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

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|-----------------------------|--|--|
| <b>Board of Supervisors</b> | James Estel<br>Lou Weissing<br>Sam Watson<br>Beth Edwards<br>Scott Diver | Chairman<br>Vice Chairman<br>Assistant Secretary<br>Assistant Secretary<br>Assistant Secretary |
| <b>District Manager</b>     | Matthew Huber  | Rizzetta & Company, Inc.   |
| <b>District Counsel</b>     | John Vericker  | Straley Robin & Vericker   |
| <b>District Engineer</b>    | Greg Woodcock  | Cardno Engineering   |

**All cellular phones must be placed on mute while in the meeting room.**

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT  
DISTRICT OFFICE – 5844 OLD PASCO ROAD - SUITE 100 – WESLEY CHAPEL,  
FLORIDA 33544**

**[WWW.WILDERNESSLAKECDD.ORG](http://WWW.WILDERNESSLAKECDD.ORG)**

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March 26, 2019

**Board of Supervisors  
Preserve at Wilderness Lake  
Community Development District**

**FINAL AGENDA**

Dear Board Members:

The regular meeting of the Board of Supervisors' of the Preserve at Wilderness Lake Community Development District will be held on **Wednesday, April 3, 2018 at 9:30 a.m.** at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Boulevard, Land O' Lakes, FL 34637. The following is the final agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS / BOARD & STAFF RESPONSES**
- 4. BOARD SUPERVISOR REQUESTS AND WALK ON ITEMS**
- 5. GENERAL INTEREST ITEMS**
  - A. District Counsel's Report
  - B. District Engineer's Report
  - C. GHS Environmental Report
  - D. Landscaping Report
    1. Review of PSA Report
  - E. Lodge Manager's Report ..... Tab 1
    1. New Lodge Staffing introductions
    2. Discussion of Ambleside Conservation Area Violation Remediation
    3. Fitness Center Equipment Proposals
- 6. BUSINESS ADMINISTRATION**
  - A. Consideration of Minutes of the Board of Supervisors' Meeting held on March 6, 2019 ..... Tab 2
  - B. Consideration of Operation and Maintenance Expenditures for February 2019 ..... Tab 3
- 7. BUSINESS ITEMS**
  - A. Discussion of notary at Lodge
- 8. REVIEW OF MONTHLY FINANCIALS & RESERVE STUDY**
  - A. Financial Statements for February 2019
  - B. Reserve Study Report
- 9. STAFF REPORTS**
  - A. District Manager's Update
- 10. SUPERVISOR REQUEST**
- 11. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber  
District Manager

cc: John Vericker, Straley & Robin  
Greg Woodcock, Cardno  
Tish Dobson, Lodge Manager

# Tab 1



**Wilderness Lake Preserve Community Development District (CDD)**

Wilderness Lake Preserve

21320 Wilderness Lake Blvd • Land O Lakes, FL • 34637

Phone: 813-995-2437 • Fax: 813-995-2436

**March 2019 Clubhouse Operations/Maintenance Updates**

- Replaced burnt out lights throughout the Lodge buildings.
- Reported seven light pole outages to Duke Energy. (Two on WL Blvd., one on Moss Ledge Run, one Cardinal Wood Lane, one on Garden Walk Loop, one on Wild Oak Lane, and one on Palmetto Pines Lane)
- Set up for the following events: Insect & Safari Day, Mardi Gras Party, St. Patrick's Day Party, Movie Day, Minute to Win It, Gardening Day, Imagination Day, Bubble Mania, and Splish Splash Day.
- Removed cobwebs from all the buildings and docks. (Ongoing)
- Stained the following items: The Activities Center sewing machine cabinet, sofa table, and the Nature Center Classroom picnic tables and cabinets.
- Removed trash from Bay Lake and the community ponds.
- Adjusted the height of several sidewalk panels along Wilderness Lake Blvd.
- Repaired several fence panels along WL Blvd.
- Repainted the poolside Men's Locker-room door handle.
- Remounted one window panel and several pieces of stone on the rear Fitness Center exterior wall. \* The items were removed to allow the bee keeper to remove the honey bees.
- Replaced the light and ballast on the Basketball Court.
- Cleaned the exposed rafters, lighting, and fans in the Nature Center, Activities Center, and Lodge.
- Assembled and installed the Citrus Blossom common area park bench.
- Removed an alligator from the Lap Pool.
- Replaced the Lodge Beverage Center refrigerator.
- Daily trash removal along the Blvd., Lodge grounds, parks, and Caliente Blvd.
- Treated for ants throughout the community.
- Removed rust stains from the stone columns, white caps, and fence line throughout the community.
- Replaced the Nature Center Classroom refrigerator.
- Repainted the gates at the Ranger's Station.
- Added plexiglass behind the Aerobics Room ball rack.
- Patched a hole in the Aerobics Room.
- Replaced three photo sensors for the landscape lights throughout the community.
- Replaced the Lodge mailbox and repainted the post.
- Repaired the rear pool gate.
- Replaced several soap and sanitizer dispensers.
- Cleaned the gutters.



### Wilderness Lake Preserve Community Development District (CDD)

- Repaired one dog waste station along WL Blvd.
- Repainted the Nature Center front door handles.
- Removed gum from the sidewalks throughout the Lodge campus and around the pool decks.
- Bleached all the poolside tables. (Weekly)

#### 1<sup>st</sup> Quarter 2018/2019 Projected Projects

- Reupholster the Activities Center bar stools.
  - Walt's Upholstering – Proposal submitted – Board approved. Vendor postponed the start date to mid-December. – **In progress**
- Replace two upright Recumbent Bikes in the Fitness Center. – **Completed**
- Woodsmere/Oakhurst Park Horizontal Ladder Addition. – **Completed**
- Replace the poolside lounge chair slings. – **Completed**

#### 2nd Quarter 2018/2019 Projected Projects

- Consider acid washing the Lap Pool to remove the mineral stains.
  - Suncoast Pools submitting a proposal. Proposal approved by the District Manager, Matthew Huber. – **Completed**
- Replace short & long back poolside chair slings.
  - Cushion Solutions submitting proposal. – **Approved by District Manager, Matthew Huber. Slings on order.**
- Replace the Lodge primary server. – **Completed**
- Upgrade the surveillance cameras at the Front and Back entrance of the community. – **Completed – Frontier is scheduled to install a FIOS line at the Ranger Station to allow the new high definition camera footage to transmit back to the Lodge as designed. The current system is dialup.**
- Integrate the new surveillance cameras with the Lodge surveillance system. – **Completed**
- Replace the Fitness Center Incline Benches. – **Completed**

#### 3rd Quarter 2018/2019 Projected Projects

- Consider replacing the Ping Pong table. – **In progress**

#### **Landscape Lighting**

- Conducted routine checks throughout the month during the AM & PM hours. Made necessary repairs and replacements.

#### **Fitness Logic**



### **Wilderness Lake Preserve Community Development District (CDD)**

- Monday, March 4<sup>th</sup>, replaced the driver belt on two PRECOR Treadmills.
- Wednesday, March 20<sup>th</sup>, performed the monthly maintenance: Tested all equipment, checked pins, bolts, cables, tightened bolts on equipment and weights, tightened benches, and cleaned all equipment.

### **Fraccicia Apiaries, Honey Bee Removal**

- Sunday, March 17<sup>th</sup> & Monday, March 18<sup>th</sup>, removed a large honey bee colony from the backside of the Fitness Center.

### **Ideal Network Solutions, Inc.**

- Scheduled to replace two Wi-Fi access points. Locations: Poolside and Lodge

### **Pasco County Roads & Bridges Dept.**

- Friday, March 22<sup>nd</sup>, reported the two-lane sign in 2<sup>nd</sup> center median at the front entrance needed repair due to vehicular damage.

### **Patio Land**

- Saturday, March 2<sup>nd</sup>, ordered 17 slings for the poolside round table chairs.

### **PSA**

- Thursday, March 14<sup>th</sup>, conducted the monthly Landscape Inspection.

### **Radarsign**

- Thursday, March 21<sup>st</sup>, assisted in resetting the web data reporting program.

### **Redtree Landscape Systems**

- Thursday, March 14<sup>th</sup>, present during the monthly Landscape Inspection.
- Completed the March rotational install.
- Preparing the Summer & Fall rotational selections.
- Scheduled a main line irrigation repair on Pump & Well 1 at the intersection of WL Blvd. and Pine Knot Lane. – Currently waiting on the Pasco County Permit Office to issue a permit to allow for the burrowing under Pine Knott Lane.
- Scheduled an irrigation repair at the WL Blvd. and US Hwy. 41 center median, due to vehicular damage. – **Completed**



### **Wilderness Lake Preserve Community Development District (CDD)**

- Submitted a proposal to add additional trees at the Citrus Blossom/Whispering Wind Neighborhood Park. Over the last three years, the dead pine trees were removed, thus leaving two empty beds, framing the entrance to the park. – **Revising and updating the proposal**
- Removed nine Slash Pines on WL Blvd., between Kickliter Lane and the Eagle's Park monument and one large Slash Pine at the corner of Night Heron Blvd. and Caliente Blvd.

#### **Sir Speedy**

- Produced and mailed out the April Newsletter.

#### **Suncoast Pool Service**

- Friday, March 22<sup>nd</sup>, replaced feeder lines on the Lap Pool. Drained and rebalanced the Jacuzzi due to a massive amount of bubbles.
- Scheduled the replacement of the Filter Element for the Jacuzzi filter and Acid Feeder line for the Lagoon Pool.

#### **Sun Pavers**

- Tuesday, March 12<sup>th</sup>, repaired a section of Lagoon Pool coping.

#### **Tropicare Termite and Pest Control, Inc.**

- Tuesday, March 12<sup>th</sup>, treated the Lodge buildings for ants.

#### **Welch Tennis**

- Identified several areas with mushrooms and cracks that require immediate remediation. Inclement weather forced Welch Tennis to reschedule the original date of repair. **Cost: \$500**  
Repair scheduled for the 1<sup>st</sup> week of March. – **Completed**

#### **Pasco Sheriff's Special Detail Report on Citations & Warnings**

2/27 – Monitored the Lodge and community.

3/1 – Ran traffic enforcement for 145 minutes and patrolled the Lodge and community.

3/2 – Patrolled the community and Lodge, paying close attention to the Pools and Jacuzzi.

3/6 – Conducted traffic control at several locations, monitored the Lodge and docks.

3/8 – Found two teens in the playhouse and advised them of the hours of operation. They departed without issue. Found five teens on the dock afterhours and advised them of the hours of operation. They departed without issue. Ran radar for one hour.

3/9 – Patrolled the community and Lodge.

3/13 – Conducted foot patrol around the Lodge, found two males on the dock afterhours, and advised them of the hours of operation. They apologized and departed. Ran a tag on an empty vehicle in the



### **Wilderness Lake Preserve Community Development District (CDD)**

parking lot. The vehicle is owned by a resident. Conducted traffic control at various locations throughout the community, but did not observe any offenses.

3/15 – Patrolled the community and Lodge. No issues.

3/16 – Found four non-resident adults in the Jacuzzi. Conducted a field interview with the trespassers and trespassed them.

3/17 – Ran radar for one hour. Patrolled the community and Lodge, paying close attention to the Pools and Jacuzzi. No violations during that timeframe.

3/18 – Found two juveniles on the dock believed to have been using a tobacco product. Nothing was found on their persons.

3/20 – Assisted patrol with a missing juvenile. Juvenile found. Continued to monitor the Lodge and community.

3/22 – Patrolled the community and Lodge. No issues.

3/23 – Patrolled the community, docks, and Lodge, paying close attention to the Lodge, Pools, and Jacuzzi. No issues.

#### **Playground Equipment & Dock Safety Checks**

2/25 – Applied ant poison at several parks.

3/4 – No issues.

3/18 – No issues.

3/25 – May need to replace a picnic table at the Oakhurst/Woodsmere Park.

#### **Scheduled Room Usage/Rentals**

**In preparation for a meeting or rental, the staff on duty is responsible for the presentation of the room. This may include: cleaning, setting up tables & chairs, refreshment setup/replenishment and cleanup.**

3/2 – Private Event – AC

3/3 – Private Event – AC & Classroom

3/4 – Lodge Event – AC

3/4 – Resident Event – Theater

3/4 – ARC Mtg. – Main Lodge

3/6 – CDD Mtg. – AC

3/6 – Resident Event – Theater

3/6 – Resident Event – AC

3/6 – Girl Scouts – Classroom

3/9 – Lodge Event – AC

3/10 – Resident Event – AC

3/10 – Private Event – Classroom



**Wilderness Lake Preserve Community Development District (CDD)**

3/11 – Lodge Event – AC  
3/11 – Resident Event – Theater  
3/12 – Girl Scouts – Classroom  
3/13 – Resident Event – Theater  
3/13 – Resident Event – AC  
3/16 – Lodge Event – AC  
3/16 – Private Event – Theater  
3/18 – Lodge Event – Theater  
3/18 – Lodge Event – AC  
3/18 – Resident Event – Theater  
3/18 – ARC Mtg. – Main Lodge  
3/19 – Lodge Event – AC  
3/20 – Lodge Event – Nature Center  
3/20 – Resident Event – Theater  
3/20 – Resident Event – AC  
3/20 – Resident Event – AC  
3/20 – Fining Mtg. – Theater  
3/21 – Lodge Event – AC  
3/22 – Lodge Event – Front Courtyard  
3/23 – Lodge Event – Front Courtyard  
3/23 – Private Event – AC  
3/24 – Private Event – AC  
3/25 – Lodge Event – AC  
3/25 – Resident Event – Theater  
3/26 – HOA Mtg. – AC  
3/26 – Girl Scouts – Classroom  
3/27 – Girl Scouts – Classroom  
3/28 – Resident Event – AC  
3/29 – Private Event – AC

**Upcoming Events**

➤ **April**

- Saturday, April 6<sup>th</sup> – Cooking with Kids
- Friday, April 12<sup>th</sup> – Teen Movie Night
- Saturday, April 13<sup>th</sup> – Community Garage Sale
- Saturday, April 20<sup>th</sup> – Spring Picnic & Egg Hunts

➤ **May**

- Saturday, May 4<sup>th</sup> – Kentucky Derby
- Friday, May 10<sup>th</sup> – Mother's Day Celebration



### **Wilderness Lake Preserve Community Development District (CDD)**

- Saturday, May 11<sup>th</sup> – Dogfest
- Saturday, May 25<sup>th</sup> – Memorial Day BBQ

### **Board Requests**

#### **Ambleside Drive Conservation/Setback Violation Update**

- Site is in the process of being prepared for the plantings that are schedule for install during the first week of April.
- The District may want to consider drafting a Remediation Agreement that remains with the site, which notifies any future owners and/or residents of the continual monitoring that is required by the District to satisfy the SWFWMD remediation guidelines.

#### **Fitness Center Equipment**

- Received proposals from Fitness Logic and FitRev to add a third Elliptical, replace one True Treadmill, and replace the dumbbells with rubber coated Hex Dumbbells. Proposals to be reviewed by Liaison Board Supervisor, Scott Diver, Lodge Manager, Tish Dobson, and District Manager, Matthew Huber. – **See attached proposals for review.**

#### **Lodge Staffing Update**

- Activities Coordinator, Carissa Barrett, started on Saturday, March 30<sup>th</sup>.
- Pool Attendant, David Green, started on Saturday, March 23<sup>rd</sup>.
- 2<sup>nd</sup> Pool Attendant candidate selection in process.

#### **WISE Grants**

- **Possible use of \$20,000 funds for energy savings:**
  - Additional interior LED lighting – **Proposals are forthcoming**
  - Additional landscape LED lighting – **Proposals are forthcoming**
  - Solar Radar Signage – **Proposals are forthcoming**



Wilderness Lake Preserve Community Development District (CDD)

**Radar Speed Sign #1 located on Wilderness Lake Blvd. and Palmetto Pines Lane**

**2/20/2019 - 3/19/2019 Radar Results**

| <b>Date:</b>   | <b># of Vehicles</b> | <b># of Violators<br/>21mph &amp; up</b> | <b>Peak<br/>Speed of<br/>the Day</b> | <b>Average<br/>Speed of<br/>the Day</b> | <b>% of<br/>Violators<br/>for the<br/>Day</b> |
|----------------|----------------------|--|--------------------------------------|---|---|
| 2/20/2019      | 1239                 | 711                                      | 36                                   | 21.30                                   | 57.38   |
| 2/21/2019      | 1326                 | 794                                      | 34                                   | 21.46                                   | 59.88   |
| 2/22/2019      | 1253                 | 708                                      | 38                                   | 21.36                                   | 56.50   |
| 2/23/2019      | 1261                 | 779                                      | 32                                   | 21.52                                   | 61.78   |
| 2/24/2019      | 1101                 | 700                                      | 35                                   | 21.74                                   | 63.58   |
| 2/25/2019      | 1295                 | 738                                      | 39                                   | 21.31                                   | 56.99   |
| 2/26/2019      | 1285                 | 731                                      | 45                                   | 21.24                                   | 56.89   |
| 2/27/2019      | 1363                 | 731                                      | 36                                   | 21.04                                   | 53.63   |
| 2/28/2019      | 1357                 | 676                                      | 40                                   | 20.83                                   | 49.82   |
| 3/1/2019       | 1437                 | 802                                      | 35                                   | 21.24                                   | 55.81   |
| 3/2/2019       | 1240                 | 760                                      | 34                                   | 21.50                                   | 61.29   |
| 3/3/2019       | 1010                 | 624                                      | 42                                   | 21.66                                   | 61.78   |
| 3/4/2019       | 1102                 | 601                                      | 38                                   | 21.16                                   | 54.54   |
| 3/5/2019       | 1307                 | 728                                      | 41                                   | 21.17                                   | 55.70   |
| 3/6/2019       | 1361                 | 790                                      | 46                                   | 21.35                                   | 58.05   |
| 3/7/2019       | 1087                 | 644                                      | 37                                   | 21.42                                   | 59.25   |
| 3/8/2019       | 1497                 | 896                                      | 40                                   | 21.52                                   | 59.85   |
| 3/9/2019       | 1317                 | 845                                      | 39                                   | 21.86                                   | 64.16   |
| 3/10/2019      | 1145                 | 750                                      | 35                                   | 21.96                                   | 65.50   |
| 3/11/2019      | 1333                 | 833                                      | 40                                   | 21.69                                   | 62.49   |
| 3/12/2019      | 1359                 | 913                                      | 39                                   | 21.92                                   | 67.18   |
| 3/13/2019      | 1265                 | 770                                      | 36                                   | 21.64                                   | 60.87   |
| 3/14/2019      | 1333                 | 787                                      | 37                                   | 21.35                                   | 59.04   |
| 3/15/2019      | 1411                 | 847                                      | 36                                   | 21.56                                   | 60.03   |
| 3/16/2019      | 1169                 | 765                                      | 42                                   | 21.95                                   | 65.44   |
| 3/17/2019      | 1041                 | 655                                      | 42                                   | 21.69                                   | 62.92   |
| 3/18/2019      | 1077                 | 660                                      | 34                                   | 21.58                                   | 61.28   |
| 3/19/2019      | 1080                 | 646                                      | 42                                   | 21.46                                   | 59.81   |
| 3/20/2019      | 1141                 | 656                                      | 37                                   | 21.43                                   | 57.49   |
| <b>Totals:</b> | <b>36192</b>         | <b>21540</b>                             | <b>Avg. 38</b>                       | <b>21.47</b>                            | <b>59.52</b>                                  |
|                |                      |  | <b>High 46</b>                       |   |   |



Wilderness Lake Preserve Community Development District (CDD)

**Radar Speed Sign #2 located at the back entrance on Night Heron Drive**

**2/22/2019 - 3/19/2019 Radar Results**

| <b>Date:</b>   | <b># of Vehicles</b> | <b># of Violators<br/>21mph &amp; up</b> | <b>Peak<br/>Speed of<br/>the Day</b> | <b>Average<br/>Speed of<br/>the Day</b> | <b>% of<br/>Violators<br/>for the<br/>Day</b> |
|----------------|----------------------|--|--------------------------------------|---|---|
| 2/22/2019      | 735                  | 447                                      | 37                                   | 21.60                                   | 60.82   |
| 2/23/2019      | 869                  | 537                                      | 54                                   | 21.60                                   | 61.80   |
| 2/24/2019      | 727                  | 444                                      | 36                                   | 21.57                                   | 61.07   |
| 2/25/2019      | 1014                 | 621                                      | 41                                   | 21.52                                   | 61.24   |
| 2/26/2019      | 1054                 | 605                                      | 37                                   | 20.70                                   | 57.40   |
| 2/27/2019      | 972                  | 599                                      | 40                                   | 21.36                                   | 61.63   |
| 2/28/2019      | 1033                 | 572                                      | 36                                   | 20.97                                   | 55.37   |
| 3/1/2019       | 1069                 | 602                                      | 43                                   | 20.96                                   | 56.31   |
| 3/2/2019       | 840                  | 523                                      | 35                                   | 21.37                                   | 62.26   |
| 3/3/2019       | 769                  | 486                                      | 40                                   | 21.67                                   | 63.20   |
| 3/4/2019       | 1038                 | 592                                      | 36                                   | 20.50                                   | 57.03   |
| 3/5/2019       | 1032                 | 613                                      | 38                                   | 21.22                                   | 59.40   |
| 3/6/2019       | 1003                 | 576                                      | 46                                   | 21.05                                   | 57.43   |
| 3/7/2019       | 1047                 | 523                                      | 49                                   | 20.74                                   | 49.95   |
| 3/8/2019       | 1199                 | 571                                      | 39                                   | 20.36                                   | 47.62   |
| 3/9/2019       | 1034                 | 504                                      | 37                                   | 20.34                                   | 48.74   |
| 3/10/2019      | 890                  | 415                                      | 47                                   | 20.34                                   | 46.63   |
| 3/11/2019      | 1184                 | 559                                      | 38                                   | 20.29                                   | 47.21   |
| 3/12/2019      | 1164                 | 551                                      | 36                                   | 20.35                                   | 47.34   |
| 3/13/2019      | 1182                 | 536                                      | 37                                   | 20.35                                   | 45.35   |
| 3/14/2019      | 1327                 | 664                                      | 51                                   | 20.50                                   | 50.04   |
| 3/15/2019      | 1443                 | 701                                      | 43                                   | 20.49                                   | 48.58   |
| 3/16/2019      | 1116                 | 567                                      | 48                                   | 20.66                                   | 50.81   |
| 3/17/2019      | 991                  | 545                                      | 37                                   | 21.00                                   | 54.99   |
| 3/18/2019      | 1154                 | 595                                      | 45                                   | 20.77                                   | 51.56   |
| 3/19/2019      | 1194                 | 573                                      | 70                                   | 20.48                                   | 47.99   |
| <b>Totals:</b> | <b>27080</b>         | <b>14521</b>                             | <b>Avg. 42</b>                       | <b>20.82</b>                            | <b>53.62</b>                                  |
|                |                      |  | <b>High 70</b>                       |   |   |

# Oct., Nov., Dec. 2018, Jan., Feb., March 2019 Events Summary Report

| Events   | Event Budget | Attendance                        | Sponsorship                   | Expenses   | Revenue  | Profit/Loss  | 2018/2019 Yearly<br>Budget \$27,000 |
|--|--------------|-----------------------------------|-------------------------------|------------|----------|--------------|-------------------------------------|
| Fall Festival 10/13/2018                           | \$1,300      | 250                               | 0                             | \$1,288.29 | \$323.00 | (\$965.29)   | \$25,711.71                         |
| Halloween Costume Party<br>10/19/2018              | \$125        | 25                                |                               | \$115.43   | \$0.00   | (\$115.43)   | \$25,596.28                         |
| Garage Sale 10/20/2018                             | \$150        | 35 Households                     | 0                             | \$149.32   | \$170.00 | \$20.68      | \$25,446.96                         |
| Haunted House 10/26 &<br>10/27/2018                | \$400        | 200+/-                            | 0                             | \$542.09   | \$399.00 | (\$143.09)   | \$24,904.87                         |
| Kids Costume Parade<br>10/31/2018                  | \$125        | 300                               | 0                             | \$79.60    | \$0.00   | (\$79.60)    | \$24,825.27                         |
| Art & Craft Fair 11/3/2018                         | \$350        | 18 Vendors<br>250+/-<br>attendees | 0                             | \$197.30   | \$180.00 | (\$17.30)    | \$24,627.97                         |
| Holiday Comedy Show<br>11/16/2018                  | \$400        | 11                                | 0                             | \$379.40   | \$22.00  | (\$357.49)   | \$24,248.57                         |
| Kids Pajama Party 11/17/2018                       | \$200        | 12                                | 0                             | \$40.69    | \$9.00   | (\$31.69)    | \$24,207.88                         |
| Santa's Arrival 12/1/2018                          | \$1,600      | 275+/-                            | Photo Booth by<br>Karla Arita | \$1,642.96 | \$0.00   | (\$1,642.96) | \$22,564.92                         |
| Lighting of the Menorah<br>12/2/2018               | \$375        | 6                                 | 0                             | \$33.80    | \$0.00   | (\$33.80)    | \$22,531.12                         |
| Gingerbread Houses & Holiday<br>Workshop 12/8/2018 | \$200        | 20                                | 0                             | \$182.20   | \$185.00 | \$2.80       | \$22,348.92                         |
| Breakfast w/Santa 12/15/2018                       | \$1,500      | 225                               | 0                             | \$1,016.80 | \$586.01 | (\$430.79)   | \$21,332.12                         |
| Best Decorated House Contest<br>12/21/2018         | \$0          | 3                                 | 0                             | \$0.00     | \$0.00   | \$0.00       | \$21,332.12                         |
| Kid's Movie & Pizza Day<br>12/21/2018              | \$50         | 10                                | 0                             | \$36.49    | \$4.00   | (\$32.49)    | \$21,295.63                         |
| Kids Bounce into the New Year<br>12/29/2018        | \$400        | 30                                | 0                             | \$602.50   | \$60.00  | (\$542.50)   | \$20,693.13                         |
| Trivia Night 1/4/2019                              | \$100        | 22                                | 0                             | \$58.04    | \$66.00  | \$7.96       | \$20,635.09                         |
| New Year Celebration 1/5/2019                      | \$400        | 28                                | 0                             | \$543.38   | \$140.00 | (\$403.38)   | \$20,091.71                         |
| Spaghetti Dinner 1/19/2019                         | \$400        | 49                                | 0                             | \$242.57   | \$94.00  | (\$148.57)   | \$19,849.14                         |
| Disney Day 1/26/2019                               | \$500        | 37                                | 0                             | \$530.26   | \$102.00 | (\$419.26)   | \$19,318.88                         |
| Volunteer Appreciation Dinner<br>2/1/2019          | \$150        | 10                                | 0                             | \$38.91    | \$0.00   | (\$38.91)    | \$19,279.97                         |
| Around the World Dinner<br>2/2/2019                | \$800        | 48                                | 0                             | \$863.49   | \$240.00 | (\$623.49)   | \$18,416.48                         |

|   |          |    |   |            |            |              |             |
|---|----------|----|---|------------|------------|--------------|-------------|
| Science Day 2/9/2019                    | \$200    | 10 | 0 | \$127.78   | \$17.00    | (\$110.78)   | \$18,288.70 |
| Valentine's Family Dinner<br>2/16/2019  | \$400    | 50 | 0 | \$125.39   | \$93.00    | (\$32.39)    | \$18,163.31 |
| Insect & Safari Day 2/223/2019          | \$150    | 12 | 0 | \$48.60    | \$12.00    | (\$36.60)    | \$18,114.71 |
| Mardi Gras Party 3/9/2019               | \$200    | 17 | 0 | \$121.57   | \$85.00    | (\$36.57)    | \$17,993.14 |
| St. Patty's Day Happy Hour<br>3/16/2019 | \$300    | 46 | 0 | \$223.71   | \$212.40   | (\$11.31)    | \$17,769.43 |
| Movie Day 3/18/2019                     | \$30     | 15 | 0 | \$0.00     | \$0.00     | \$0.00       | \$17,769.43 |
| <b>Totals:</b>                          | \$10,805 |    |   | \$9,230.57 | \$2,999.41 | (\$6,222.25) | \$17,769.43 |

### General Events Supplies

|  |  |  |  |            |  |  |             |
|--|--|--|--|------------|--|--|-------------|
| Linens - Laundry Service                                       |  |  |  | \$313.50   |  |  | \$17,455.93 |
| CDD Mtg. Food  |  |  |  | \$257.03   |  |  | \$17,198.90 |
| Events storage bins/bags/Eblast<br>program & general supplies. |  |  |  | \$445.35   |  |  | \$16,753.55 |
| Coffee, lemonade, popcorn,<br>plates, etc.                     |  |  |  | \$945.74   |  |  | \$15,807.81 |
| <b>Totals:</b>   |  |  |  | \$1,961.62 |  |  | \$15,807.81 |



## Heavy Duty Dumbbell Set with Rack 5-70 lbs Pairs

by Body-Solid

★★★★☆ 15 customer reviews | 16 answered questions

Price: \$1,659.00 & FREE Shipping

W. Best price **W. +**

Note: Not eligible for Amazon Prime.

- Heavy Duty Body-Solid Dumbbell Rack #GDR60 with 3rd Tier
- 5-70 lb. Rubber Dumbbell Pairs, 28 Dumbbells Total
- Lifetime Warranty - Commercial Rated
- 3'x6'-6" Rubber Floor Mat #RF36T

[Compare with similar items](#)

[New \(2\) from \\$1,659.00 & FREE shipping.](#)

[Report incorrect product information.](#)



XMark's 550 lb. Premium Hex Dumbbell Set (10 Pair: 5 lb to 50 lb Pairs) with XMark's Heavy Duty...

★★★★☆ 164 \$975.00

[Shop now](#)



**FitRev Inc.**  
 4424 N. Lois Ave - Tampa, Florida 33614 -  
 Phone: 8138702966 - Fax: 8138702896 - Email: sales@fitrev.com

## QUOTE

| Quote     | Date     | Sales Rep:    |
|-----------|----------|---------------|
| AAAQ25135 | 03/21/19 | Tyler Johnson |

### Sold To:

**Wilderness Lake Preserve**  
 Tish Dobson  
 21320 Wilderness Lake Blvd  
 Land O Lakes, FL 34637

**Phone:** (813) 995-2437  
**Fax:** 813-995-2436

### Ship To:

**Wilderness Lake Preserve**  
 Tish Dobson  
 21320 Wilderness Lake Blvd  
 Land O Lakes, FL 34637

**Phone:** (813) 995-2437  
**Fax:** 813-995-2436

| Qty | Manuf.       | Manuf #         | Description  | Unit Price | Ext. Price |
|-----|--------------|-----------------|--|------------|------------|
| 1   | Precor       | PHRCT631G3011EN | TRM 631 Treadmill_TRM 631_630.P30_Gloss Metallic Silver                              | \$3,999.00 | \$3,999.00 |
| 1   | Precor       | PHRCE635G3060EN | EFX® 635 - Adjustable CrossRamp®, moving arms_EFX® 635_630.P30_Gloss Metallic Silver | \$3,999.00 | \$3,999.00 |
| 1   | TAG          | HEX 5-100 SET   | TAG 5-100lb Rubber HEX Dumbbell Set (20Pair)   | \$2,699.00 | \$2,699.00 |
| 1   | Shipping     | Shipping        | Shipping and Handling (FREE) (\$400 VALUE)   | \$0.00     | \$0.00     |
| 1   | Installation | Installation    | Installation   | \$475.00   | \$475.00   |

|           |             |
|-----------|-------------|
| SubTotal  | \$11,172.00 |
| Sales Tax | \$0.00      |

|              |                    |
|--------------|--------------------|
| <b>Total</b> | <b>\$11,172.00</b> |
|--------------|--------------------|

Please contact me if I can be of further assistance.

*This quote becomes an order with signature. (see below for terms).*

Signed: .....

Name: \_\_\_\_\_

Desired Week of Delivery? \_\_\_\_\_

**Terms: This Order require a 50% deposit and balance paid upon completion of Installation.**

**Flooring orders require a 50% deposit and remaining balance due *BEFORE* shipping**

**FLOORING INSTALLATIONS ARE HANDLED BY A 3rd PARTY VENDOR AND IS NOT THE RESPONSIBILITY OF FITREV.**

**These terms are acknowledged with signature unless otherwise stated in writing and signed in acknowledgement by a FitRev Officer or Operations Manager.**

**Purchase Orders in lieu of payment *MUST* be provided before order will be processed.**

☐ If lease, order is contingent upon customer obtaining financing from lease company and order will not be processed until a purchase order has been received.

Restocking Fee:

25% charge on all cancelled Cardio equipment

50% charge on all cancelled Strength equipment

Extractions are an additional cost. Cost is based on the list of equipment to be extracted.

Custom and logo items are not returnable and payment in full will be required.

***All orders remain 100% property of FITREV until paid in full***

***Quote is valid for 90 days unless otherwise stated***



**FitRev Inc.**  
 4424 N. Lois Ave - Tampa, Florida 33614 -  
 Phone: 8138702966 - Fax: 8138702896 - Email: sales@fitrev.com

## QUOTE

| Quote     | Date     | Sales Rep:    |
|-----------|----------|---------------|
| AAAQ25134 | 03/19/19 | Tyler Johnson |

### Sold To:

**Wilderness Lake Preserve**  
 Tish Dobson  
 21320 Wilderness Lake Blvd  
 Land O Lakes, FL 34637

**Phone:** (813) 995-2437

**Fax:** 813-995-2436

### Ship To:

**Wilderness Lake Preserve**  
 Tish Dobson  
 21320 Wilderness Lake Blvd  
 Land O Lakes, FL 34637

**Phone:** (813) 995-2437

**Fax:** 813-995-2436

| Qty | Manuf.       | Manuf #       | Description                                  | Unit Price | Ext. Price |
|-----|--------------|---------------|--|------------|------------|
| 1   | Spirit       | 800845        | CT800 Treadmill                              | \$2,399.00 | \$2,399.00 |
| 1   | Spirit       | 800045        | CE800 Elliptical Trainer                     | \$2,399.00 | \$2,399.00 |
| 1   | TAG          | HEX 5-100 SET | TAG 5-100lb Rubber HEX Dumbbell Set (20Pair) | \$2,699.00 | \$2,699.00 |
| 1   | Shipping     | Shipping      | Shipping and Handling (FREE) (\$300 VALUE)   | \$0.00     | \$0.00     |
| 1   | Installation | Installation  | Installation                                 | \$475.00   | \$475.00   |

|           |            |
|-----------|------------|
| SubTotal  | \$7,972.00 |
| Sales Tax | \$0.00     |

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$7,972.00</b> |
|--------------|-------------------|

Please contact me if I can be of further assistance.

*This quote becomes an order with signature. (see below for terms).*

*Signed: .....*

*Name: \_\_\_\_\_*

*Desired Week of Delivery? \_\_\_\_\_*

*Terms: This Order require a 50% deposit and balance paid upon completion of Installation.*

*Flooring orders require a 50% deposit and remaining balance due BEFORE shipping*

*FLOORING INSTALLATIONS ARE HANDLED BY A 3rd PARTY VENDOR AND IS NOT THE RESPONSIBILITY OF FITREV.*

*These terms are acknowledged with signature unless otherwise stated in writing and signed in acknowledgement by a FitRev Officer or Operations Manager.*

*Purchase Orders in lieu of payment MUST be provided before order will be processed.*

☐ If lease, order is contingent upon customer obtaining financing from lease company and order will not be processed until a purchase order has been received.

Restocking Fee:

25% charge on all cancelled Cardio equipment

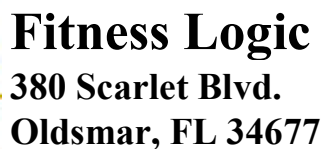
50% charge on all cancelled Strength equipment

Extractions are an additional cost. Cost is based on the list of equipment to be extracted.

Custom and logo items are not returnable and payment in full will be required.

*All orders remain 100% property of FITREV until paid in full*

*Quote is valid for 90 days unless otherwise stated*



**E-mail**  
**fitlogic@aol.com**

## Quote

| Date      | Quote # |
|-----------|---------|
| 3/21/2019 | 43351   |

| Name / Address  |
|---|
| The Preserve at Wilderness Lake CDD<br>21320 Wilderness Lake Blvd.<br>Land O' Lakes, FL 34637 |

| Location   |
|--|
| Location: Same<br>Contact: Tish<br>Phone: 813-995-2437 |

|          |        |     |
|----------|--------|-----|
| P.O. No. | Terms  | Rep |
|          | Net 10 | RR  |

[illegible]

Thank you for the opportunity to quote. The above prices are valid for 30 days from quote.

|                 |                   |
|-----------------|-------------------|
| <b>Subtotal</b> | <b>\$3,649.99</b> |
|-----------------|-------------------|

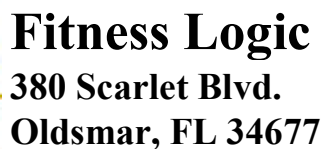
**A Deposit of 50% is Required on the Sale of Equipment.**

|                         |               |
|-------------------------|---------------|
| <b>Sales Tax (0.0%)</b> | <b>\$0.00</b> |
|-------------------------|---------------|

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$3,649.99</b> |
|--------------|-------------------|

**Signature:** \_\_\_\_\_

Date: \_\_\_\_\_



**E-mail**  
**fitlogic@aol.com**

## Quote

| Date      | Quote # |
|-----------|---------|
| 3/21/2019 | 43350   |

| Name / Address   |
|--|
| <p>The Preserve at Wilderness Lake CDD</p> <p>21320 Wilderness Lake Blvd.</p> <p>Land O' Lakes, FL 34637</p> |

| Location   |
|--|
| Location: Same<br>Contact: Tish<br>Phone: 813-995-2437 |

|          |        |     |
|----------|--------|-----|
| P.O. No. | Terms  | Rep |
|          | Net 10 | RR  |

[illegible]

Thank you for the opportunity to quote. The above prices are valid for 30 days from quote.

|                 |                   |
|-----------------|-------------------|
| <b>Subtotal</b> | <b>\$5,145.99</b> |
|-----------------|-------------------|

**A Deposit of 50% is Required on the Sale of Equipment.**

|                         |               |
|-------------------------|---------------|
| <b>Sales Tax (0.0%)</b> | <b>\$0.00</b> |
|-------------------------|---------------|

|              |                   |
|--------------|-------------------|
| <b>Total</b> | <b>\$5,145.99</b> |
|--------------|-------------------|

**Signature:** \_\_\_\_\_

Date: \_\_\_\_\_



**E-mail**  
**fitlogic@aol.com**

## Quote

| Date      | Quote # |
|-----------|---------|
| 3/25/2019 | 43356   |

| Name / Address  |
|---|
| The Preserve at Wilderness Lake CDD<br>21320 Wilderness Lake Blvd.<br>Land O' Lakes, FL 34637 |

| Location   |
|--|
| Location: Same<br>Contact: Tish<br>Phone: 813-995-2437 |

|          |        |     |
|----------|--------|-----|
| P.O. No. | Terms  | Rep |
|          | Net 10 | RR  |

| Item      | Description                         | Qty | Cost   | Total  |
|-----------|-------------------------------------|-----|--------|--------|
| Equipment | X Training Dumbbell Set 5 - 100 lbs | 1   | 999.99 | 999.99 |

Thank you for the opportunity to quote. The above prices are valid for 30 days from quote.

|                 |                 |
|-----------------|-----------------|
| <b>Subtotal</b> | <b>\$999.99</b> |
|-----------------|-----------------|

**A Deposit of 50% is Required on the Sale of Equipment.**

|                         |               |
|-------------------------|---------------|
| <b>Sales Tax (0.0%)</b> | <b>\$0.00</b> |
|-------------------------|---------------|

|              |                 |
|--------------|-----------------|
| <b>Total</b> | <b>\$999.99</b> |
|--------------|-----------------|

**Signature:** \_\_\_\_\_

Date: \_\_\_\_\_

# Tab 2

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held on **Wednesday, March 6, 2019 at 9:30 a.m.** at The Preserve at Wilderness Lake Activity Center at the Lodge located at 21320 Wilderness Lake Boulevard, Land O'Lakes, Florida, 34637.

Present and constituting a quorum:

|              |  |
|--------------|--|
| James Estel  | <b>Board Supervisor, Chairman</b>            |
| Lou Weissing | <b>Board Supervisor, Vice Chairman</b>       |
| Sam Watson   | <b>Board Supervisor, Assistant Secretary</b> |
| Beth Edwards | <b>Board Supervisor, Assistant Secretary</b> |
| Scott Diver  | <b>Board Supervisor, Assistant Secretary</b> |

Also present were:

|                  |   |
|------------------|---|
| Matt Huber       | <b>District Manager, Rizzetta &amp; Company, Inc.</b>   |
| Tish Dobson      | <b>Lodge Manager, Preserve at Wilderness Lake</b>       |
| Kristee Feaster  | <b>Representative, Rizzetta &amp; Company, Inc.</b>     |
| John Vericker    | <b>District Counsel, Straley, Robin &amp; Vericker</b>  |
| Greg Woodcock    | <b>District Engineer, Cardno Eng.</b>                   |
| Kaitlyn Gallant  | <b>Accounting Manager, Rizzetta &amp; Company, Inc.</b> |
| Jason Bradstreet | <b>Owner, Bradstreet Enrichments</b>                    |

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Huber called the meeting to order confirming a quorum for the meeting.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

Mr. Estel led the Board in the reciting of The Pledge of Allegiance.

**THIRD ORDER OF BUSINESS**

**Audience Comments and Supervisor Requests**

Mr. Huber noted for the record that there were no audience members present and therefore no audience comments at this time.

Ms. Edwards mentioned that her version of the electronic agenda was missing the

**PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT**

**March 6, 2019 Minutes of Meeting**

**Page 2**

49 tabs. Mr. Huber commented this subject would be covered more in depth later in the  
50 meeting.

51  
52 Supervisor Edwards also mentioned the additional "weekly report" from RedTree  
53 that was included in the agenda. Ms. Edwards requested an update on the Tampa Bay  
54 Water request to have the CDD relocate the sidewalk in order to access their valve.

55  
56 Mr. Weissing reported to the Board regarding the CDD's ability apply for W.I.S.E.  
57 grant money and would like to head up this endeavor.

58  

|   |
|---|
| On a Motion by Mr. Weissing, seconded by Ms. Edwards, with all in favor, the Board<br>approved Mr. Weissing as the liaison for researching Grants, for the Preserve at<br>Wilderness Lake Community Development District. |
|---|

59  
60 Mr. Diver updated the Board on his receipt of Pasco County's mailed notice in  
61 regards to the proposed change in property type near Caliente.

62  
63 Mr. Bradstreet presented his proposed Summer Camp outline, which was reviewed  
64 by the Board with approval after discussing the logistics.

65  

|   |
|---|
| On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor, the Board<br>approved Bradstreet Enrichment Summer Camp, for the Preserve at Wilderness Lake<br>Community Development District. |
|---|

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87  
88 **FIFTH ORDER OF BUSINESS**

**Discussion of ADA Website  
Compliance**

Mr. Huber updated the Board regarding the ADA Website compliance. Mr. Huber outlined three main points to the Board. First, the CDD is under insurance coverage until September 30, 2019. Second, the Board to place the amount of at least \$20,000.00 in their budget for next Fiscal Year in order to fund the remediation as well, as on going and related expenses for ADA Compliance. Third, everyone is watching the State of Florida legislation for any chances that there might be an update in what the Florida Statutes require on Special District's websites.

After a lengthy discussion, Mr. Diver requested to be the liaison for I.T. items pertaining to the CDD, with added note that Mr. Diver will not give an opinion regarding the site being in ADA compliance.

On a Motion by Mr. Estel, seconded by Ms. Edwards, with all in favor, the Board appointed Mr. Weissing as the I.T. liaison, but will not give an opinion regarding the site being in ADA Compliance, for the Preserve at Wilderness Lake Community Development District.

After further discussion, the Board directed staff to allocate \$15,000.00 from the General fund and \$15,000.00 from the Reserve fund for the one-time remediation of the website.

#### **SIXTH ORDER OF BUSINESS**

#### **District Counsel's Report**

Mr. Vericker covered points related to the ADA website compliance discussion and answered the Board's questions.

**Recessed at 11:12 a.m.**

**Reconvened at 11:26 a.m.**

#### **SEVENTH ORDER OF BUSINESS**

#### **District Engineer's Report**

Mr. Woodcock presented proposals for the Fitness Center HVAC replacements. The Board reviewed and asked questions about the proposals.

On a Motion by Mr. Estel, seconded by Mr. Weissing, with all in favor, the Board approved Ryman as the #1 ranked proposal, Nuccio as the #2 ranked proposal and The Kerner Group as the #3 ranked proposal, for the Preserve at Wilderness Lake Community Development District.

Mr. Woodcock will forward items to Mr. Vericker for the drafting the contracted work.

#### **EIGHTH ORDER OF BUSINESS**

#### **Review of GHS Report**

Mr. Huber presented the GHS report, there were no questions or comments from the Board.

**NINTH ORDER OF BUSINESS**

**Review of PSA Report**

Mr. Huber presented the PSA report and there was some discussion of the weekly reports that were included in the agenda. The Board decided that they would prefer to see only the monthly reports from RedTree.

**TENTH ORDER OF BUISINESS**

**Lodge Manager's Report**

Ms. Dobson presented her Lodge Manager's report and in response to Ms. Edwards stated that she has not heard from Tampa Bay Water since August of 2018 in regards to the matter. In Ms. Dobson's report she included a RedTree proposal for trees, this item was tabled for a revised proposal itemizing everything on the proposal.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Minutes of the  
Board of Supervisors' Meeting held  
February 6, 2019**

Mr. Huber presented the Minutes of the Board of Supervisors' Meeting held on February 6, 2019.

On a Motion by Mr. Diver, seconded by Mr. Weissing, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on February 6, 2019 as amended, for the Preserve at Wilderness Lake Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Operation and  
Maintenance for January 2018**

Mr. Huber presented the Operation and Maintenance for January 2019 to the Board of Supervisors. Mr. Huber updated the Board regarding the size of the Operation and Maintenance packet in the agendas and how it may have affected the tabs in Ms. Edwards prior comment. Ms. Gallant commented these Operation and Maintenance Expenditures are the most detailed of any CDD that Rizzetta handles and these could be shorted due to new ADA outlook on website items.

On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor, the Board approved the Operation and Maintenance for January 2019 in the amount of \$134,082.79, for the Preserve at Wilderness Lake Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Financial Statements for January  
2019**

Ms. Gallant presented an overview of the January 2019 Financial Statements to the Board and answered their questions immediately following the meeting.

**FOURTEENTH ORDER OF BUSINESS**

**District Manager's Report**

Mr. Huber presented his idea of a timed agenda for the next CDD meeting as a test, as well as recognized his Administrative Assistant Kristee Feaster for the Board to meet in person. The Board also discussed the need to have a budget workshop. Mr. Huber suggested holding this workshop at the Rizzetta office and to have the Supervisors tour the office to meet the team of employees that work on the Preserve at Wilderness Lake's account.

On a Motion by Ms. Edwards, seconded by Mr. Diver, with all in favor, the Board authorized a Workshop meeting for April 10, 2019, at 9:30 a.m., for the Preserve at Wilderness Lake Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Weissing seconded by Mr. Diver, with all in favor, the Board of Supervisors adjourned the Board of Supervisor's Meeting at 1:22 p.m. for the Preserve at Wilderness Lake Community Development District.

Assistant Secretary

Chairman/Vice Chairman

# Tab 3

# The Preserve at Wilderness Lake Community Development District

---

DISTRICT OFFICE · 5844 OLD PASCO ROAD · SUITE 100 · WESLEY CHAPEL, FLORIDA 33544

## **Operation and Maintenance Expenditures February 2019 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2019 through February 28, 2019.

The total items being presented: **\$92,873.99**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| Vendor Name                     | Check  | Invoice Number    | Invoice Description                                      | Code                            | Invoice Amount | Page # |
|---------------------------------|--------|-------------------|--|---------------------------------|----------------|--------|
| 2XL Corporation                 | 011227 | 245845            | (8) GymWipes Refills-700<br>CT S&H 01/19                 | Facility Supply -<br>Spa        | \$ 277.51      | 1      |
| A Total Solution, Inc.<br>(ATS) | 011243 | 0000138037        | Service Call - Access<br>Control System 1/19             | Maintenance &<br>Repair - Lodge | \$ 262.00      | 2      |
| A Total Solution, Inc.<br>(ATS) | 011250 | 0000138380        | Service Call - Access<br>Control System 1/19             | Maintenance &<br>Repair - Lodge | \$ 129.00      | 3      |
| A Total Solution, Inc.<br>(ATS) | 011228 | 000139804         | Monthly Service<br>Maintenance Agreement<br>02/19        | Security System<br>Maintenance  | \$ 600.00      | 4      |
| AlSCO, Inc.                     | 011244 | LTAM788951        | Linen & Mat Service<br>01/19                             | Facility Supply -<br>Spa        | \$ 155.10      | 5      |
| AlSCO, Inc.                     | 011251 | LTAM791047        | Linen & Mat Service<br>02/19                             | Facility Supply -<br>Spa        | \$ 168.54      | 6      |
| Beth Edwards                    | 011255 | BE020619          | Board of Supervisors<br>Meeting 02/06/19                 | Supervisor Fees                 | \$ 200.00      | 7      |
| Charles L. Weissing             | 011271 | LW020619          | Board of Supervisors<br>Meeting 02/06/19                 | Supervisor Fees                 | \$ 200.00      | 7      |
| Cheryl's Trinity, Inc.          | 011267 | 12716             | VIP International Wine<br>Tasting/Beer Sampling<br>02/19 | Special Events                  | \$ 400.00      | 8      |
| City Electric Supply<br>Company | 011229 | LOL/113706        | Supplies - Lighting<br>Replacement 01/19                 | Lighting<br>Replacement         | \$ 189.90      | 9      |
| City Electric Supply<br>Company | 011252 | LOL/114105        | Supplies - Pool Lights<br>02/19                          | Pool Repairs                    | \$ 92.21       | 11     |
| Dragonfly Pond<br>Works LLC     | 011273 | 26069             | Pond 31 Erosion Repairs<br>01/19                         | Capital Reserves                | \$ 1,265.00    | 13     |
| Duke Energy                     | 011245 | 60574 01168 01/19 | Hérons Glen Sign 01/19                                   | Electric Utility<br>Services    | \$ 14.25       | 14     |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| Vendor Name                     | Check  | Invoice Number                 | Invoice Description                                 | Code                                   | Invoice Amount | Page # |
|---------------------------------|--------|--------------------------------|---|--|----------------|--------|
| Duke Energy                     | 011245 | 83196 80556 01/19              | Herons Wood Sign 01/19                              | Electric Utility Services              | \$ 13.86       | 15     |
| Duke Energy                     | 011245 | 91468 53580 01/19              | Summary Bill 01/19                                  | Electric Utility Services              | \$ 12,075.94   | 16     |
| Duke Energy                     | 011245 | 94409 44391 01/19              | Summary Bill 01/19                                  | Electric Utility Services              | \$ 917.84      | 19     |
| Fitness Logic, Inc.             | 011230 | 86707                          | Replace Cam Pulley Roll Pin-Paramount 1/19          | Fitness Equipment Preventative Repairs | \$ 103.00      | 27     |
| Fitness Logic, Inc.             | 011230 | 86752                          | Replace Grips on Paramount 1/19                     | Fitness Equipment Preventative Repairs | \$ 31.98       | 29     |
| Fitness Logic, Inc.             | 011230 | 86753                          | Replace Pop Pin on Body Solid Adjustable Bench 1/19 | Fitness Equipment Preventative Repairs | \$ 86.49       | 31     |
| Fitness Logic, Inc.             | 011257 | 87142                          | Repairs/Parts Nautilus Bench 02/19                  | Fitness Equipment Preventative Repairs | \$ 178.52      | 33     |
| Florida Department of Revenue   | 011246 | 61-8014999201-4 01/19          | Sales & Use Tax 01/19                               | Sales Tax Payable                      | \$ 168.37      | 35     |
| Frontier Communications         | 011231 | 239-159-2085-030513-5 01/19    | Fios Internet 01/19                                 | Telephone, Fax & Internet              | \$ 118.98      | 37     |
| Frontier Communications         | 011231 | 813-995-2437-061803-5 01/19    | 813-995-2437 Phone Service 01/19                    | Telephone, Fax & Internet              | \$ 735.39      | 40     |
| Frontier Communications         | 011231 | 813-995-2907-040103-5 01/19    | Frontier Phone and Internet 01/19                   | Telephone, Fax & Internet              | \$ 169.37      | 45     |
| Grant Hemond and Associates Inc | 011258 | 021219 Memorial Day Pool Party | Disc Jockey - Memorial Day Pool Party 05/25/19      | Special Events                         | \$ 118.50      | 48     |
| Grant Hemond and Associates Inc | 011259 | 021219 Teen Pool Party         | Disc Jockey - Teen Pool Party 06/01/19              | Special Events                         | \$ 118.50      | 51     |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| Vendor Name                    | Check  | Invoice Number            | Invoice Description                         | Code                                       | Invoice Amount | Page # |
|--------------------------------|--------|---------------------------|---|--|----------------|--------|
| Great Britain Tile, Inc.       | 011260 | 26746                     | Repair/Tile - Recreation Center Space 02/19 | Maintenance & Repair - Lodge               | \$ 517.00      | 54     |
| Gulf Coast Tractor & Equipment | 011232 | WL07080                   | Miscellaneous Parts 1/19                    | Wetlands Nuisance / Exotic Species Control | \$ 61.10       | 55     |
| Harris Romaner Graphics        | 011233 | 19293                     | Business Cards for Supervisor 1/19          | Office Supplies                            | \$ 143.00      | 56     |
| Harvey's Hardware              | 011274 | 02072019                  | Maintenance Supplies 01/19                  | Maintenance & Repair - Lodge               | \$ 179.93      | 57     |
| Holloway's Farm Supply         | 011275 | 020119                    | (3) 20 LB Propane Refills 02/19             | Special Events                             | \$ 51.00       | 60     |
| James Estel                    | 011256 | JE020619                  | Board of Supervisors Meeting 02/06/19       | Supervisor Fees                            | \$ 200.00      | 7      |
| Jerry Richardson               | 011276 | 1200                      | Monthly Hog Removal Service 02/19           | Wildlife Management Services               | \$ 1,111.11    | 61     |
| Land O' Lakes Recycling Center | 011261 | 620863                    | C&D Container Pull Charge Trees 02/19       | Garbage - Wetlands Dumpster Fees           | \$ 300.00      | 62     |
| Land O' Lakes Recycling Center | 011277 | 621700                    | C&D Container Pull Charge Trees 02/19       | Garbage - Wetlands Dumpster Fees           | \$ 300.00      | 64     |
| Office Depot Business Credit   | 011234 | 6011 5642 4062 9138 01/19 | Clubhouse Office Supplies 12/18             | Office Supplies                            | \$ 580.95      | 66     |
| Oriental Trading Company, Inc. | 011235 | 694393843-01              | Supplies - 01/19                            | Special Events                             | \$ 193.97      | 74     |
| Pasco County Utilities         | 011262 | Summary Water 01/19       | Summary Water Billing 01/19                 | Water Utility Services                     | \$ 4,588.32    | 76     |
| Pasco Sheriff's Office         | 011236 | I-12/13/2018-03061        | Off Duty Detail 01/19                       | Deputy                                     | \$ 2,408.00    | 84     |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| Vendor Name                              | Check  | Invoice Number | Invoice Description                                   | Code  | Invoice Amount | Page # |
|--|--------|----------------|---|---|----------------|--------|
| PBSS Inc./American Lock                  | 011263 | 9949           | Site Service VIP Daily Rate-Net Flat Rate 12/18       | Maintenance & Repair - Lodge                          | \$ 392.25      | 86     |
| Performance Standard Assurance, Inc.     | 011278 | 1274           | February 14th Inspection 02/19                        | Field Operations                                      | \$ 1,100.00    | 87     |
| Playground Services by David Bloom, Inc. | 011264 | 19-056         | Oakhurst Woodsmere Monkey-Bar Equipment Balance 02/19 | Capital Reserves                                      | \$ 1,037.50    | 88     |
| Preserve at Wilderness Lake CDD          | CD     |                | Debit Card Replenishment                              |   |                |        |
|  |        |                | Publix  | Special Events  | \$ 121.48      | 91     |
|  |        |                | Papa Johns  | Special Events  | \$ 38.91       | 92     |
|  |        |                | Publix  | Special Events  | \$ 123.08      | 93     |
|  |        |                | Pasco Laundromat                                      | Special Events  | \$ 39.00       | 94     |
|  |        |                | Lowe's  | Maintenance & Repair - Lodge                          | \$ 5.97        | 95     |
|  |        |                | Sams  | Lodge - Facility Janitorial Supplies & Special Events | \$ 202.73      | 96     |
|  |        |                | Publix  | Special Events  | \$ 29.18       | 97     |
|  |        |                | Lowe's  | Maintenance & Repair - Lodge                          | \$ 29.08       | 98     |
|  |        |                | Pet Supplies Plus                                     | Nature Center   | \$ 84.92       | 99     |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| <u>Vendor Name</u> | <u>Check</u> | <u>Invoice Number</u> | <u>Invoice Description</u> | <u>Code</u>  | <u>Invoice Amount</u> | <u>Page #</u> |
|--------------------|--------------|-----------------------|----------------------------|--|-----------------------|---------------|
|                    |              |                       | Publix                     | Maintenance &<br>Repair - Lodge  | \$ 5.69               | 100           |
|                    |              |                       | Publix                     | Special Events   | \$ 31.98              | 101           |
|                    |              |                       | Lowes                      | Maintenance &<br>Repair - Lodge  | \$ 49.71              | 102           |
|                    |              |                       | Amazon                     | Resident Services  | \$ (12.99)            | 103           |
|                    |              |                       | Michaels                   | Special Events   | \$ 110.05             | 105           |
|                    |              |                       | Sams                       | Lodge - Facility<br>Janitorial Supplies,<br>General Store &<br>Resident Services | \$ 200.42             | 106           |
|                    |              |                       | Walmart                    | Special Events   | \$ 17.73              | 107           |
|                    |              |                       | Publix                     | Resident Services  | \$ 23.94              | 108           |
|                    |              |                       | Sloan Flushmate            | Maintenance &<br>Repair - Lodge  | \$ 133.20             | 109           |
|                    |              |                       | Sherwin Williams           | Maintenance &<br>Repair - Lodge  | \$ 96.48              | 112           |
|                    |              |                       | Badge of Honor             | General Store  | \$ 16.00              | 113           |
|                    |              |                       | Publix                     | Maintenance &<br>Repair - Lodge  | \$ 6.49               | 114           |
|                    |              |                       | Walmart                    | Various  | \$ 260.03             | 115           |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| <u>Vendor Name</u> | <u>Check</u> | <u>Invoice Number</u> | <u>Invoice Description</u>   | <u>Code</u>  | <u>Invoice Amount</u> | <u>Page #</u> |
|--------------------|--------------|-----------------------|------------------------------|--|-----------------------|---------------|
|                    |              |                       | Sams                         | Lodge - Janitorial<br>Supplies, General<br>Store & Special<br>Events | \$ 74.78              | 116           |
|                    |              |                       | Walmart                      | Various  | \$ 237.38             | 117           |
|                    |              |                       | Lowes                        | Maintenance &<br>Repair - Lodge                                      | \$ 1.28               | 118           |
|                    |              |                       | Community New<br>Publication | Special Events   | \$ 24.00              | 119           |
|                    |              |                       | Bounce A Lot                 | Special Events   | \$ 50.00              | 121           |
|                    |              |                       | Lowes                        | Facility Supply -<br>Spa   | \$ 137.96             | 124           |
|                    |              |                       | Tampa Bay Times              | Special Events   | \$ 53.00              | 125           |
|                    |              |                       | Walmart                      | General Store &<br>Nature Center                                     | \$ 20.60              | 127           |
|                    |              |                       | Lowes                        | Lodge - Janitorial<br>Supplies,<br>Maintenance &<br>Special Events   | \$ 56.12              | 128           |
|                    |              |                       | Lowes                        | Maintenance &<br>Repair - Lodge                                      | \$ 34.66              | 129           |
|                    |              |                       | Pasco Laundromat             | Special Events   | \$ 33.00              | 130           |
|                    |              |                       | Lowes                        | Entry Wall<br>Maintenance &<br>Maintenance &<br>Repairs - Lodge      | \$ 74.40              | 131           |
|                    |              |                       | Walmart                      | Various  | \$ 184.08             | 132           |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| Vendor Name                     | Check  | Invoice Number    | Invoice Description  | Code   | Invoice Amount | Page # |
|---------------------------------|--------|-------------------|--|--|----------------|--------|
| Radarsign, LLC                  | 011265 | 8264              | Modular Battery Radar Sign 02/19                             | Deputy   | \$ 3,315.00    | 133    |
| Radarsign, LLC                  | 011265 | 8266              | Sign, 20 MPH Speed Limit 24x30, Bracket, Sign Extender 02/19 | Deputy   | \$ 135.00      | 134    |
| ReadyRefresh by Nestle          | 011279 | 19B0006240923     | Bottled Water Service 01/19                                  | Resident Services                                    | \$ 98.84       | 135    |
| RedTree Landscape Systems, LLC  | 011280 | 2136              | Landscape Maintenance/Irrigation Repair/Arbor Care 02/19     | Landscape Maintenance, Irrigation Maintenance & Tree | \$ 15,000.00   | 136    |
| Rizzetta & Company, Inc.        | 011238 | INV0000038033     | District Management Fees 02/19                               | District Management Fees                             | \$ 5,983.33    | 137    |
| Rizzetta Amenity Services, Inc. | 011239 | INV00000000005797 | Amenity Management 01/19                                     | Management Contract - Payroll                        | \$ 10,687.20   | 138    |
| Rizzetta Amenity Services, Inc. | 011247 | INV00000000005828 | Out of Pocket Expenses 01/19                                 | Payroll Reimbursement - Mileage                      | \$ 86.70       | 139    |
| Rizzetta Amenity Services, Inc. | 011266 | INV00000000005855 | Amenity Management 02/19                                     | Management Contract - Payroll & Management Fees      | \$ 12,274.31   | 140    |
| Robert Scott Diver              | 011253 | SD020619          | Board of Supervisors Meeting 02/06/19                        | Supervisor Fees                                      | \$ 200.00      | 7      |
| Samuel Watson                   | 011270 | SW020619          | Board of Supervisors Meeting 02/06/19                        | Supervisor Fees                                      | \$ 200.00      | 7      |
| Site Masters of Florida, LLC    | 011240 | 010719-3          | Grinded Raised Edges of 3 Sidewalk Panels 1/19               | Sidewalk Maintenance & Repair                        | \$ 300.00      | 141    |
| Straley Robin Vericker          | 011241 | 16386             | General Monthly Legal Services 10/18                         | District Counsel                                     | \$ 582.50      | 142    |
| Straley Robin Vericker          | 011241 | 16607             | General Monthly Legal Services 12/18                         | District Counsel                                     | \$ 1,894.43    | 144    |

**The Preserve at Wilderness Lake Community Development District**  
**Paid Operation & Maintenance Expenditures**  
February 1, 2019 Through February 28, 2019

| Vendor Name                            | Check  | Invoice Number | Invoice Description                                 | Code                                | Invoice Amount             | Page # |
|--|--------|----------------|---|-------------------------------------|----------------------------|--------|
| Suncoast Pool Service                  | 011281 | 5027           | Pool & Spa Service 01/19                            | Pool Service Contract               | \$ 1,650.00                | 147    |
| Suncoast Pool Service                  | 011281 | 5098           | Pool & Spa Service 02/19                            | Pool Service Contract               | \$ 1,650.00                | 148    |
| Sysco West Coast Florida, Inc.         | 011248 | 237321579      | Dumpster Pro Odor Neutralizer 01.19                 | Maintenance & Repair - Lodge        | \$ 57.59                   | 149    |
| Tish Dobson--Petty Cash                | 011254 | 021219         | Replenish Petty Cash 0219                           | Various                             | \$ 240.06                  | 150    |
| Upbeat, Inc.                           | 011268 | 608948         | Dogipot Trash Bags 01/19                            | Dog Waste Station Supplies          | \$ (27.00)                 | 160    |
| Upbeat, Inc.                           | 011268 | 609576         | Dogipot Trash Bags 02/19                            | Dog Waste Station Supplies          | \$ 382.58                  | 161    |
| Vanguard Cleaning Systems of Tampa Bay | 011282 | 82114          | Monthly Service Charge 02/19                        | Lodge - Facility Janitorial Service | \$ 1,293.00                | 162    |
| Vantage Point Corp                     | 011269 | IC99016        | Server Replacement - Hardware & Accessories 01/19   | Capital Reserves                    | \$ 2,130.61                | 163    |
| Verizon Wireless                       | 011242 | 9822680293     | Cell Phone Service 01/19                            | Telephone, Fax & Internet           | \$ 84.77                   | 164    |
| Welch Tennis Courts, Inc.              | 011272 | 50799          | Supplies (Bulldog Hinge & Gate Fork & Collar) 02/19 | Athletic/ Park Court/ Field Repairs | \$ 58.47                   | 170    |
| Welch Tennis Courts, Inc.              | 011283 | 50846          | (12) 6' WTC Windscreens 02/19                       | Athletic/ Park Court/ Field Repairs | \$ <u>47.88</u>            | 171    |
| <b>Report Total</b>                    |        |                |   |                                     | <b><u>\$ 92,873.99</u></b> |        |

**The Preserve at Wilderness Lake Community Development District**  
**Reserve Fund Expenditures**  
**October 1, 2018 Through February 28, 2019**

| Vendor Name                       | Check Number | Invoice Number | Invoice Description   | Code   | Invoice Amount |
|-----------------------------------|--------------|----------------|---|--|----------------|
| FITREV Inc.                       | 011033       | 17235          | Cardio Equipment -<br>Recumbent Bikes10/18                      | Capital Reserves                                     | \$ 4,190.00    |
| Site Masters of Florida, LLC      | 011040       | 101618-3       | Sidewalk Maintenance &<br>Repair Allowance-<br>Reserves 10/18   | Capital Reserves                                     | \$ 1,125.00    |
| Suncoast Pool Service             | 011103       | 4906           | Replacement of Sta-Rite<br>Maxi 400 Heater- Lap Pool<br>11/18   | Capital Reserves                                     | \$ 3,160.00    |
| Sunrise Landscape                 | 011060       | 63390          | Irrigation Repair I-Core<br>Controller 10/18                    | Capital Reserves                                     | \$ 621.00      |
| Sunrise Landscape                 | 011105       | 63526          | Irrigation Repair Install<br>Rotor Zone for Derwent<br>10/18    | Capital Reserves                                     | \$ 4,603.72    |
| Sunrise Landscape                 | 011105       | 63527          | Irrigation Repair Replace<br>Drip Tubing at Moss<br>Ledge 10/18 | Capital Reserves                                     | \$ 1,955.80    |
| Sunrise Landscape                 | 011105       | 63528          | Install New Drip Zones for<br>Derwent 10/18                     | Capital Reserves                                     | \$ 4,815.96    |
| Sunrise Landscape                 | 011105       | 63529          | Install New Drip Valves<br>for Moss Ledge 10/18                 | Capital Reserves                                     | \$ 2,364.96    |
| Rubber Design                     | CD231        | CD231          | Playground Bubber<br>Boarders- Debit Card<br>11/18              | Capital Reserves                                     | \$ 460.82      |
| Rubber Design                     | CD232        | CD232          | Rubber Boarders to<br>Complete Monkey Bar<br>Enclosure          | Capital Reserves                                     | \$ 391.44      |
| Cushion Solutions<br>Incorporated | 011217       | 25022          | Pool Furniture Repairs<br>01/19                                 | Capital Reserves                                     | \$ 2,120.00    |
| Suncoast Pool Service             | 011221       | 5038           | Drain & Acid Wash<br>Pool/Install Vented Return<br>Covers 1/19  | Capital Reserves,<br>Maintenance &<br>Repair - Lodge | \$ 1,100.00    |

# The Preserve at Wilderness Lake Community Development District

## Reserve Fund Expenditures

October 1, 2018 Through February 28, 2019

| Vendor Name                                 | Check Number | Invoice Number | Invoice Description   | Code             | Invoice Amount             |
|---|--------------|----------------|---|------------------|----------------------------|
| Suncoast Pool Service                       | 011221       | 5039           | Replacement of Complete<br>Pool Lights-Lap Pool<br>Equipment 1/19 | Capital Reserves | \$ 3,780.00                |
| Dragonfly Pond Works LLC                    | 011273       | 26069          | Pond 31 Erosion Repairs<br>01/19                                  | Capital Reserves | \$ 1,265.00                |
| Playground Services by David<br>Bloom, Inc. | 011264       | 19-056         | Oakhurst Woodsmere<br>Monkey-Bar Equipment<br>Balance 02/19       | Capital Reserves | \$ 1,037.50                |
| Vantage Point Corp                          | 011269       | IC99016        | Server Replacement -<br>Hardware & Accessories<br>01/19           | Capital Reserves | \$ 2,130.61                |
| <b>Reserve Expenditure Total</b>            |              |                |   |                  | <b><u>\$ 35,121.81</u></b> |